



INTERNATIONAL MUSIC ACADEMY

2017 Fall Registration

The Fall Semester is based on school calendars and is 16 weeks long. It will start on Thursday, August 24th and end on Wednesday, December 20th, with a week off for Thanksgiving Break from November 19th through 25th. All other days are lesson days. The registration fee is included in the tuition. Payment can be made in full or monthly. See the registration form.

Payment is due by Thursday, August 17th. Early payment will reserve your spot in your teacher's studio. After August 17th, any unclaimed spots will be offered to new students. Payments can be dropped off in the studio or mailed to:

International Music Academy
4714 Ingersoll St.
Houston, TX 77027

There is a \$15 fee for any late payment or returned check.

If for some reason you discontinue lessons in the middle of the semester, you will be given a refund for the remaining weeks. There are no refunds given after November 15th.

Monthly Payments

Students who would like to make monthly payments can either turn in all 4 post-dated checks with the registration form, or else complete and turn in the recurring bank account withdrawal form which covers the whole 2017-2018 school year.

Make-up Policy

There are no refunds for missed lessons. If you cannot attend your lesson, please let your teacher know as soon as possible so he or she can arrange a make-up lesson. **At least 24 hours advance notice is required in order to receive a make up lesson. There is a limit of 2 make-up lessons each semester.** A make-up lesson should be taken within a week of the missed lesson. All of our teachers are performing artists and will occasionally have a schedule conflict. In this case you will get a substitute teacher or a make-up lesson.

Waiver Form

Students must have a liability waiver and photo release form on file with International Music Academy in order to take lessons.

Registration for Fall Semester 2017

Student's Name _____ Teacher _____

Parent's Name(s) _____ Email Address _____

Preferred Phone Number _____ Alternate Phone Number _____

Length of Lesson _____

Signature of Parent or Student if over 18.

“I have read and agree with the policies listed in the registration forms”

Registration with payment is due by August 17th, 2017

Monthly Payments

<i>Lesson Length</i>	<i>Amount</i>
30 minute	137
45 minute	199
60 minute	264

Pay in Full

<i>Lesson Length</i>	<i>Amount</i>
30 minute	543
45 minute	795
60 minute	1055

There is a \$15 fee for any late or returned payment.

Families registering two children need to pay two times the amount listed.

To pay monthly, turn in 4 checks for the listed amount dated:

8/15/17, 9/15/17, 10/15/17, 11/15/17

Or, complete the recurring bank account withdrawal form – on back

Recurring Bank Account Withdrawal Form – *for Full School Year*
payment by installments

I authorize International Music Academy to initiate either an electronic debit or to create and process a demand draft against my bank account according to the terms outlined below. I acknowledge that the origination of ACH transactions to my account must comply with the provisioning of United States law.

Terms of Billing

Starting on or after August 17th, 2017, and on or after the fifteenth of each month following through November 15th, 2017, then continuing on or after January 1st, 2018 and on or after the first of each month through May 1st, 2018, for the amount of _____. *[Fill in amount from form] Parents registering two students need to pay 2 times the amount listed.* There will be 9 total withdrawals for the 2017-2018 school year. A \$15 late fee will be added to the first withdrawal if the form is received after August 17th.

Bank Information

Bank ABA Number [Customer's Routing Number]

Bank Account Number [Customer's Account Number]

Bank Account Type: [Checking/Savings/Business Checking]

This payment authorization is to remain in full force and effect until I, _____ *[Customer Name]*, notify International Music Academy of its cancellation by sending written notice in such time and in such manner to allow both International Music Academy and receiving financial institution a reasonable opportunity to act on it.

Signature

Date

Printed Name – Must match name on Bank Account